

File No. Q-17018/13/2019-NLM
(eFMS-369876)
Government of India
Ministry of Rural Development
Department of Rural Development
(Monitoring Division – NLM Section)

Room No. 610, Block -11, CGO Complex,
CGO Complex, Lodhi Road, New Delhi-110003
Dated: 7th January, 2020

To

G.B. Pant Social Science Institute (GBPSSI)
3 No. Yamuna Enclave, Jhusi,
Sangam Nagar, Allahabad-211019,
Uttar Pradesh

Subject: Visit of National Level Monitors (NLMs) to the districts for Regular Monitoring of Rural Development programmes during 2019-20 (Phase-II) –reg.

Sir/ Madam,

The Ministry of Rural Development has decided to conduct Regular Monitoring 2019-20 (Phase-II) of major Rural Development programmes of Ministry of Rural Development and Ministry of Panchayati Raj viz., (i) MGNREGS (ii) DAY - NRLM (iii) DDU-GKY (iv) PMAY-G (v) NSAP (vi) PMGSY (vii) DILRMP (viii) PMKSY (Watershed Component) (ix) Basic verification of Panchayat etc. between **January to March, 2020**. Accordingly, your Institute/Organization has been assigned the districts for Regular Monitoring 2019-20 (Phase-II) **as per attached list**. The revised formats (scheme-wise) for data collection along with detailed instruction manual including the list of GPs will be uploaded on the website of this Ministry (www.rural.nic.in) under the link **Department → Department of Rural Development → Monitoring & Evaluation → National Level Monitoring (NLM)**. You may carry sufficient number of copies of formats before proceedings to the districts.

2. The Principal Secretary/Secretary in charge of the implementation of Rural Development programmes including PMGSY, NSAP, DILRMP and Panchayati Raj in the concerned State is being requested separately to instruct the district authorities for facilitating your visit. A copy of the same is also available on the website of this Ministry. You are requested to contact Nodal Officer for the NLM in the State and District Collector / Project Director, DRDA of the concerned district and inform them about your visit well in advance.

3. You are requested to proceed for field work from **03rd February, 2020** along with formats for data collection and **complete the assignment of field visit by 16th March, 2020**. This time line may strictly be adhered to. **Online data entry will have to be completed latest by 20th March, 2020**. As per the existing terms and conditions, the duration of visit to a district for regular monitoring should not exceed 16 days excluding the journey period. A team of maximum two persons may visit the district. However, **the total number of days will be restricted to 8 days** in that case. Further, it is requested that at least two districts may be covered in one visit if it is not possible to cover all the districts in a single visit.

Contd....2/-.

4. Tour plan of personnel deputed along with *full details like Name, Designation, Age, Qualification, Experience, Status of Employment (whether temporary or permanent), Contact No. and mode of journey* may be intimated to this Division (on e-mail: dp.shukla@nic.in) well before proceeding for the field visit. Only experienced employees of your organization may be deputed to visit the allocated districts.

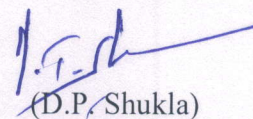
5. You are requested to **furnish the District Reports (along with CD) to this Ministry by 31st March, 2020** and send a copy of the each report to the concerned District Collector and the Chairman of the District Development Coordination and Monitoring Committee (DISHA) of the District. The soft copy of the reports is also required to be furnished to the Ministry through e-mail at **ruralmonitor@gmail.com** as PDF file attachment. Reports received after the due date will not be entertained. The report should invariably contain relevant photographs in addition to the proper texts. The Hard copy of the report will be submitted to the Ministry on the following address:

**Monitoring Division- NLM Section,
Room No. 610, Block - 11, CGO Complex,
Lodhi Road, New Delhi – 110003**

5. The claims of TA/DA and other monitoring charges etc would be governed by the existing terms and conditions for reimbursement of TA/DA, Monitoring charges etc. NLMs are requested to obtain certificates; *get verified their tour diary in the prescribed format before leaving the district*. The expenditure towards travelling to the district should be initially borne by NLMs and admissible amount will be reimbursed to NLMs on submission of TA claim Bills in Triplicate (three sets) in the prescribed format to the above mentioned address with **daily tour dairy along with number of hours spent each day** in the field. T.A./ D.A. bill would be settled only after the receipt of report in Soft and Hard copies in the Ministry within the stipulated time.

6. For any clarification, you may send an e-mail at **ruralmonitor@gmail.com** or call at +91- 8377001011, +91-8377002022, 011-24366941.

Yours faithfully,



(D.P. Shukla)

Under Secretary to the Govt. of India
Tel.: 011-24366941

Copy to: CMI Social Research Centre Pvt. Ltd.101, Ashoka Place, 877, East Park Road, New Delhi-110005.

Copy for information:-

1. Concerned District Magistrate/ District Collector.
2. Concerned Project Director, DRDA.
3. Concerned State Nodal Officer for the NLM.

S. No.	State	District	NLM
1	PUNJAB	BHATINDA	G.B. Pant Social Science Institute (GBPSSI)
2	PUNJAB	Fazilka	G.B. Pant Social Science Institute (GBPSSI)
3	PUNJAB	MOGA	G.B. Pant Social Science Institute (GBPSSI)
4	PUNJAB	MUKATSAR	G.B. Pant Social Science Institute (GBPSSI)
5	UTTARAKHAND	NAINITAL	G.B. Pant Social Science Institute (GBPSSI)
6	UTTARAKHAND	UDHAM SINGH NAGAR	G.B. Pant Social Science Institute (GBPSSI)